

**New Mexico Society of Radiologic Technologists
Bylaws**

**Article I:
Name**

The name of this organization shall be the New Mexico Society of Radiologic Technologists, hereinafter referred to as the NMSRT, affiliated with the American Society of Radiologic Technologists.

**Article II:
Purpose, Policy, Function and Definition**

Section 1: Purpose

The purpose of the NMSRT shall be to advance the profession of ~~radiation and imaging disciplines and specialties~~ medical imaging and radiation therapy; ~~to maintain high standards of education~~; to enhance the quality of patient care; and to further the welfare and socio-economics of Radiologic Technologists.

Section 2: Policy

- A. The NMSRT is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits on the basis of age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.
- B. No commercial enterprises shall be endorsed by the NMSRT. The name of the NMSRT or any member of its Board of Directors or its staff, in their official capacities, shall not be used in connection with a commercial company for other than the regular functions of the NMSRT.

Section 3: Functions of the NMSRT shall be to:

- A. Encourage quality patient care.
- B. Promote high standards of education and continuing professional development.
- C. Promote a forum to transact NMSRT business.
- D. Disseminate information pertinent to the profession.
- E. Establish and promote policies relevant to the profession.
- F. Encourage scientific research.
- G. Establish membership eligibility and define membership categories

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Section 4: Definition

Radiologic Technologists shall be the term used to define individuals certified or licensed in any of the areas listed in the category code of the ~~ARRT, or equivalent certification agencies~~ recognized by the ASRT.

Article III:
Governing Body

The American Society of Radiologic Technologists (ASRT) shall be the governing/advising body. The Society shall be governed by the ASRT Bylaws and regulations pertaining to ASRT

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affiliate organizations. The Society needing counseling shall submit its problems to the ASRT through a request from the NMSRT president to ASRT affiliate relations president.

Article ~~IV~~: **Membership**

Section 1: Qualifications

Membership in the NMSRT shall be available to those individuals associated with the practice, education, administration or commercial representation of the radiation and imaging disciplines and specialties.

All candidates for membership shall submit the prescribed application form properly completed, together with the required fees, and shall furnish any additional information as may be required.

Section 2: Categories

The membership of the NMSRT shall consist of active members, associate members, student members, life members, and retired members.

A. ~~Active members are those who are registered by the American Registry of Radiologic Technologists (ARRT) or its equivalent.~~ Active members are those who are registered in a primary modality by certification agencies recognized by the ASRT or hold an unrestricted license under state statutes. They shall have all rights, privileges and obligations of membership including the right to vote, debate, hold office and serve as a delegate in the ASRT House of Delegates.

B Associate members shall be those persons who support the aims of the NMSRT, but who do not qualify for active membership. They shall have the rights, obligations and privileges of active members except the right to vote, hold office or serve as a delegate in the ASRT House of Delegates.

C. ~~Student members shall be those students enrolled in an accredited radiologic science educational program. Eligibility for this category shall terminate upon completion of, or discontinuation in, the educational program or expiration of current student membership. They shall have the rights, obligations, and privileges of active members, except the right to vote or hold office.~~ Student members shall be those students enrolled in an accredited radiologic science educational program. Eligibility for this category shall terminate upon completion of, or discontinuation in, the educational program. They shall have the rights, obligations, and privileges of active members except the right to vote, hold office or serve as a delegate in the ASRT House of Delegates.

D. Life members shall be active members who have rendered exceptional service to the NMSRT. Upon unanimous recommendation of the Board of Directors, life members shall be elected by a majority vote at an annual meeting. Life members shall receive complimentary registration to the NMSRT annual conference and shall have all the obligations and privileges of active members, except the obligation of paying dues.

E. Retired members shall be those persons who have maintained membership in the NMSRT for a minimum of ten (10) years and who have retired from employment in healthcare. Retired members shall have the rights, obligations, and privileges active members except the right to make motions, vote or hold an office, or serve as a delegate to the HOD. The Retired candidate must apply in writing to the Board of Directors for this status.

Section 3: Resignation of Membership

Any member shall have the right to resign by written communication to the NMSRT office

Section 4: Suspension and Expulsion

Any member may be suspended or terminated for cause. Sufficient cause for such suspension or termination of membership shall be a violation of the Bylaws or any lawful rule or practice duly adopted by the NMSRT or any other conduct prejudicial to the interests of the NMSRT.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

Section 5: Reinstatement

A member who has resigned or whose membership has been deleted from the NMSRT for other reasons may be reinstated only after filing a new application and paying the fees as a new member.

Section 6: Membership Dues

Dues for all members, established by the Board of Directors, shall be adopted by a two-thirds (2/3) vote of the members voting at a business session of the annual meeting.

Any intent by the Board of Directors to change the dues structure shall be communicated, to the membership, a minimum of thirty (30) days prior to the annual meeting.

Dues shall be paid within sixty (60) days of the renewal date. The name of any member ~~in arrears~~ in arrears after (60) days shall be deleted from membership.

Article IV: Affiliate (District) Organizations

Section 1: District Establishment:

A. The number of district organizations and their boundaries shall be determined by the Board of Directors. Districts may be designated as geographic areas or specialty categories

Section 2: Termination of Districts

A district may be terminated by a majority vote of the NMSRT Board of Directors or a majority vote of the district members present at an official meeting of the district.

Section 3: Clarification of Responsibility

The NMSRT shall not be responsible for any debts, actions or statements made by, or on behalf of any district.

Article VI: Officers

Section 1: Officers

The officers of the NMSRT shall be the President, Vice President, President Elect, Secretary and Treasurer. The offices of Secretary and Treasurer may be combined.

Section 2: General Qualifications for the NMSRT Officers

The officers shall:

Be voting members with both the NMSRT and the American Society of Radiologic Technologist (ASRT). ~~Show proof of continuing education.~~

Section 3: Duties of the Officers of the NMSRT

The President shall:

Preside at the annual meetings of the NMSRT and perform all duties consistent with the office.

Be an ex-officio member of all committees.

Appoint committees unless otherwise provided by the Bylaws.

Preside at the meetings of the Board of Directors should the past-president be unable to serve as chairman.

B. The President-Elect shall:

Become familiar with activities of the NMSRT

Make all preparations necessary for elevation to the office of President.

C. The Vice President shall:

Become acquainted with all the duties of the President.

Assume the duties of the President, ~~in the absence of the President.~~

Assist the President with committees.

D. The Secretary shall:

1. Keep the minutes.

2. Conduct correspondence.

3. Perform all the duties that usually and customarily pertain to the office.

E. The Treasurer shall:

1. Keep an accurate record of the financials of the NMSRT.

Section 4: Term

- A. The vice president, secretary and treasurer shall serve for a term of one (1) year or until their successors have been elected.
- B. The president-elect shall serve for a term of one (1) year as president-elect, one (1) year as president and one (1) year as immediate past president.
- C. The term shall begin at the close of each Annual Meeting.

Section 5: Nominations

A. Nominations can be made at any time including from the floor of the annual meeting business meeting prior to elections.

Section 6: Election of Officers

- A. The vice president, president-elect, secretary, and treasurer shall be elected by majority of the members **present and voting** at the business session of the annual meeting.
- B The method of voting shall be by ballot, unless a single candidate is nominated for office, in which case the vote may be held *viva voce*.
- C. If a tie occurs, the Board shall vote via ballot. If a tie still occurs, lot (coin toss, cutting cards, etc) will determine the outcome.
- D. Results of elections shall be announced at the business session of the annual meeting and announced to the membership via NMSRT website posting.

Section 7: Eligibility

An officer who meets eligibility requirements at the time of nomination shall be permitted to complete the term, even though employment status changes.

Section 8: Vacancies

- A. A vacancy in the office of President shall be filled by the Vice President.
- B. A vacanny in the office of President-elect shall not be filled: a President shall be elected in accordance with the provisions of Section 6 Paragraph A.
- C. A vacancy in any other elective office, ~~except the office of President~~ shall be filled by a 2/3s ballot of the remaining members of the NMSRT Board of Directors.

Section 9: Censure, Reprimand and Removal

Any officer may be censured, reprimanded or removed from the office for dereliction of duty or conduct detrimental to the NMSRT. Such action may be initiated when the Board of Directors receives formal and specific charges against an officer.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The officer shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.

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E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

**Article VII:
Board of Directors**

Section 1: Composition

- A. The Board of Directors shall be composed of the President, President Elect, Vice President, Secretary, Treasurer, and the immediate Past-President.
- B. The Immediate Past-President becomes the Chairman of the Board and shall chair all board meetings.
- C. The President shall chair all board meetings in the absence of the Chairman.

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Section 2: Chief Management Officer (CMO)

- A. The Chief Management Officer (CMO) shall attend the Board of Directors meeting in an advisory capacity.
- B. The Chief Management Officer shall be appointed by the Board of Directors and shall serve for a three (3) year term or until removed by a majority vote of the Board, mutual agreement with the Board, or resignation. Being an appointed position, the Chief Management Officer is not eligible to vote during the Board of Directors meetings.

Section 3: Duties

- A. The Board of Directors shall be vested with the responsibility of the management of the business of the corporation and carry out the policies and procedures established by the members and shall represent the NMSRT when the membership is not in session.
- B. The Board of Directors shall:

- 1. Control funds and property owned by the NMSRT.
- 2. Fulfill requirements of the ASRT regarding annual renewal, including documentation of corporate existence and proof of current IRS tax-exemption status and documentation of appropriate tax returns being filed with the IRS in the prior year.
- 3. Provide annually for the audit of the books and the accounts of the NMSRT.
- 4. Establish committees.
- 5. Suspend action adopted by the membership, if such policy is found to be contrary to Federal, State, or Local Laws, NMSRT Bylaws or to be financially infeasible. Such action shall be ratified by reported to the membership at the next annual meeting.
- 6. Change the dates or location of the annual meeting if found advisable. In the case of a state or national emergency, the Board may cancel the annual meeting and will provide for the election of officers.
- 7. Appoint qualified members to vacant offices until elections can occur in accordance with provisions in Article VI, Section 8.

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- 8. Appoint and oversee the Chief Management Officer position including reimbursement of direct expenses of the Chief Management Officer upon receipt of statements. In the fall of each year the board will determine a salary for the services of the Chief Management Officer.
- 9. Appoint or nominate representatives to external organizations.

Section 3: Meetings

The Board of Directors shall meet annually and as needed during the fiscal year.

B. The president, or a majority of the members of the Board of Directors, upon written request to the chairman of the Board, may call a special meeting, provided a fifteen- (15-) day notice to all Board members is given.

Section 4: Censure, Reprimand, and Removal:

Any Board member may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the NMSRT. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Board member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The Board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

Section 5: Quorum

A majority of the Board of Directors' members shall constitute a quorum for all meetings.

**Article VIII:
NMSRT Delegate to ASRT**

Section 1: NMSRT Delegate

- ~~A. The President elect shall serve as a delegate and the Board of Directors shall appoint an additional delegate and one alternate delegate annually.~~
- A. An NMSRT member in good standing can may serve as affiliate delegate or alternate delegate if this the member has served on the NMSRT board of directors for at least two years, and have at least three consecutive years of membership and be in good standing with ASRT, meets the criteria defined in Section 2.
- ~~An NMSRT member in good standing can serve as affiliate delegate or alternate delegate if this member has served on the NMSRT board of directors for at least two years, and have at least three consecutive years of membership with ASRT, and be in good standing~~

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- ~~B. C.~~ NMSRT shall submit to ASRT the names of the NMSRT delegates and alternate delegates by the ~~first business day of April~~ last business day in January or the NMSRT delegate positions shall remain open until after the ASRT House of Delegates' meeting.
- ~~C. C.~~ The Society has the power to remove delegates in accordance with the rules for Censure, Reprimand or Removal found in Article VI, Section 9.

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Section 2: Qualifications

- ~~A.~~ A delegate shall show proof of continuing education.
- ~~A.B.~~ A delegate shall be a voting member of the ASRT for three (3) years and the NMSRT for two (2) years immediately preceding nomination.
- ~~B. C.~~ A delegate shall have served as an officer, or on the Board of Directors or as a committee member in the NMSRT.
- ~~C. D.~~ A delegate shall practice in the radiologic science profession medical imaging and radiation therapy profession or health care.
- ~~D.E.~~ A delegate may serve concurrently on the board of any national radiologic science certification or national accreditation agency.
- ~~F.E.~~ A delegate shall have the time and availability for necessary travel to represent the ASRT.

Section 3: Responsibilities

- A. A delegate shall attend and participate in the ASRT House of Delegates' meeting and all meetings required of delegates.
- B. Respond to communications from the ASRT and the House of Delegates.
- C. Disseminate information from the ASRT and House of Delegates to the NMSRT members and Board of Directors.

Section 4: Absence:

An absence exists when an appointed Society delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the Society delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate's inability to attend the conference as soon as possible. The alternate delegate shall be seated for that meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open. There shall be no on-site credentialing of delegates.

Section 5: Vacancies:

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.

Section 6: Censure, Reprimand, and Removal:

Any NMSRT delegate may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the NMSRT. Such action may be initiated when the ASRT or NMSRT Board of Directors receives formal and specific charges against the delegate.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The delegate shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the respective Board of Directors.

Article ~~VIII~~:
Meetings

Section 1: Annual Meeting

The annual meeting of the membership shall be held in the spring of each year and shall include the business session of the NMSRT.

The site of the annual conference shall be decided by the Board of Directors.

Section 2: Special Meeting

Special meetings of the NMSRT may be called at such time and place as may be designated by the Board of Directors. A majority of the Board of Directors shall constitute sufficient authority to call a special meeting. The membership shall be notified of the business to be transacted.

Section 3: Quorum

A quorum for a business meeting or any special Society meeting shall consist of twenty-five percent (25%) of the voting members in attendance and includes not less than two (2) officers.

Article X

Electronic Meetings and Communications:

Section 1. Electronic Meetings.

The Board of Directors and all committees and subcommittees shall be authorized to meet by telephone conference or through other electronic communications media so long as all the members can simultaneously hear each other and participate during the meeting. Members shall each pay their own costs associated with participating in such electronic meetings, although the Affiliate may pay set-up costs or other administrative costs of holding an electronic meeting. Standing rules specific to such meetings may be adopted by the Board, and shall apply to all electronic meetings held by the Affiliate, the Board, and committees and subcommittees.

Section 2. Electronic Communication.

Unless members indicate otherwise to the Affiliate Office, all communication required in these bylaws, including meeting notices, may be sent electronically.

Article ~~XI~~
Committees

Section 1: Standing Committees

The Board of Directors shall establish ad hoc committees as deemed necessary to carry out the activities of the NMSRT. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors. The President shall appoint

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~~the committees unless in conflict with other sections of the bylaws. The Board of Directors shall establish standing committees as deemed necessary to carry out the activities of the NMSRT. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors. The President shall appoint the committees unless in conflict with other sections of the bylaws.~~

Section 2: Vacancies.

- A. ~~A vacancy in any Board of Directors' committee shall be filled by an appointment of the Board of Directors. Vacancies in committees appointed by the Board of Directors shall be filled by an appointment of the Board of Directors.~~
- B. ~~A vacancy in a presidential committee shall be filled by an appointment by the president. Vacancies in a committee appointed by the president shall be filled by an appointment of the president.~~

Article XII Parliamentary Authority

The rules contained in the latest edition of Robert's Rules of Order Newly Revised shall govern the NMSRT in all cases to which they are applicable and in which they are consistent with these bylaws.

Article XIII: Bylaw Amendments

Amendments to these bylaws may be made by two-thirds (2/3) vote of the voting members present at the annual meeting business session.
Notice of the proposed Bylaws amendments shall be provided to the membership at least thirty (30) days prior to the annual meeting. Amendments shall be effective at the conclusion of the business meeting unless otherwise specified.

Article ~~XIX~~XIV: Indemnification

Every officer, employee, or delegate of the NMSRT shall be indemnified by the NMSRT against all expenses and liabilities, including attorney's fee in connection with any threatened, pending, or completed proceeding in which the above-named individual is involved by reason of the above-named individual being or having been an officer, employee, or delegate of the NMSRT if the above-named individual acted in good faith and within the scope of the above-named individual's authority and in a manner reasonably believed to be not opposed to the best interest of the NMSRT. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this organization or bylaw. The foregoing right of indemnification shall be in addition to and not exclusive of, all other rights to which such officer, employee, or delegate may be entitled.

Article ~~XIX~~XV: Dissolution

In the event of dissolution or final liquidation of the NMSRT, all of its assets remaining after the payment of its obligations shall have been made or proved for, shall be distributed to and among such corporations, foundations or other organizations organized and operated exclusively for

scientific and educational purposes, consistent with those of the NMSRT, as designated by the Board of Directors.

